

Department of Education Proforma

Parent Excursion Consent

To obtain effective consent, schools need to provide sufficient information to parents about the nature of and risks associated with the excursion. Parents must be able to give informed consent to their child's participation in the excursion after considering the risks. Specific information about the excursion should be included here or provided as an attachment. There must be full disclosure. Parents should also be given the opportunity to ask questions.

A risk assessment of all adventure activities must be completed and submitted to the school council as part of the approval process.

Name of school:

Cockatoo Primary School

Title of excursion:

2018 Ride for Rick Memorial Bike Ride and Camp

Educational purpose of the program:

Students will learn independence, being ready with what is required, team skills, being apart of a team and the roles that each person plays and leadership skills, encouraging other people and the different results that can have.

Details of supervising staff:

Shane Pearton, Tim Stapleton, Jutta Burgstahler, Meredith Smith, Chris Rounds, Cheryl Francois with special guests Peter Sypkes, Maria Annal, Conrad Annal and parent helpers TBC

Costs:

There is no cost for this years Bike Camp. We have had great support from the community and local sponsors who have funded the cost of bus/car hire, food and drink.

Name and contact details of the 24-hour school emergency contact:

If Parents/ Guardians need to get in contact with their child during the camp they are encouraged to phone the school during office hours on 59688017 or alternately Darrelyn Boucher on 0419 360386

Departure details

All students are required to be at school no later than 8.45am. The roll will be marked, bus loaded at the front of the school and we will depart at 9:15am.

Return details

Students will return to school between 3:30pm and 4pm, approximately. Students and parents are required to make contact with their class teacher prior to leaving so a record can be kept.

Distance from expert medical care:

Community Health Centre, Foster, Vic Ph (03) 5683 9777

South Gippsland Hospital, 83-87 Station Road, Foster, Victoria 3960 Australia 03 5683 9777 4km

Accommodation arrangements:

Students will be staying at Foster Primary School in a set out classroom. Males will be sleeping on one side, females on the other side and staff members around the perimeter

Travel arrangements:

Students and staff will travel by mini bus, people mover (van) or in private vehicles (consent dependent) to and from the start and finish of the bike ride

Adventure activities to be undertaken or that may be offered to students throughout the program:

Bike Riding (approximately 46km, 23km per day)

Various games and sporting activities once at Foster Primary School

Activities within this program present the potential for students to sustain physical injury. The following procedures will be implemented – along with other strategies – to manage the potential risks in the program.

The rules and precautions for each activity will be clearly stated to all students.

All students will be required to wear their helmets at all times when on their bikes

All students will wear their lanyards with medical information.

Students with medical conditions will have their group leader notified of it and what to do in the event of an emergency.

Every group leader will carry a mobile phone.

A first aid kit will remain at the meeting area and in the support vehicles.

A risk management plan for this program has been developed by staff and is available for parents to review on request.

Attachments

- Daily itinerary
- Group equipment list (if relevant)
- Clothing list
- Medical form
- Further location descriptions (if applicable)

Student behaviour

'I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

ICT/Photograph consent

'I agree to my child using the Internet and computer network in accordance with the same Internet student users agreement that applies at their current school.' [Strike out if you do not consent]

'I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.' [Strike out if you do not consent]

Consent for emergency transportation

'In the event of an emergency I consent to my child being transported in a privately owned vehicle driven by a member of the supervisory staff listed above.'

Student accident insurance

The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

Parent consent

I have read all of the above information provided by the school in relation to the 2018 Ride for Rick Memorial Bike Ride and Camp, including any attached material.

I give permission for my daughter/son _____ (full name) to attend.

Parent/guardian: _____ (full name)

_____ (signature) _____ (date)

In case of emergency I can be contacted on:

_____ OR:

Note: Parents should also complete the 'Confidential medical information for school council approved school excursions'.